



Request for *proposal*

**PRECISION MEASURING TOOLS
RFP# 2017-PUR-012**

**PROPOSALS MUST BE RECEIVED BY:
3:00 PM (CST) ON THURSDAY, OCTOBER 19, 2017**

Please mark your sealed envelope “**RFP #2017-PUR-012 Precision Measuring Tools Proposal**” and deliver to the following address and person:

Aaron Smith
Career & Tech. Ed. Coordinator
aaron_smith@idschools.org

201 N. Forest Avenue
Independence, MO 64050
816-521-5299 extension 10051

All questions, requests for information or clarification pertaining to this bid must be submitted in writing to the Career & Tech Ed. Coordinator at the above e-mail address. The deadline for questions is Thursday, October 19, 2017 at 3:00 PM (CST)

It is the responsibility of interested firms to check the website: <http://sites.isdschools.org/purchasing/bids-and-rfps> for any addendums or notices of information prior to the opening date and time of this RFP. All addendums must be signed and included with your submitted Proposal.



2017-PUR-012
Precision Measuring Tools
Lisa Patrick
Independence School District
Facilities & Purchasing
201 N. Forest Avenue
Independence, MO 64050
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Request for Proposal
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Proposal Due:
October 19, 2017
3:00 pm

1. Background

1.1. *Notice*

1.1.1. Independence School District (the “District”) seeks to purchase Precision Measuring Tools through competitive bidding. If your firm is interested, please submit the information requested in this Request for Proposal (RFP) to the Independence School District office by 3:00 p.m. on October 19, 2017. All information necessary for the submittal is contained in this RFP.

1.2. *RFP Schedule* The timeline listed below is the District’s estimation of time required to complete the RFP process. All efforts shall be made to abide by this schedule; however, it is subject to change due to different circumstances.

1.2.1. Issue RFP: Friday, October 6, 2017

1.2.2. Deadline to submit written questions: 2:00 p.m., Monday, October 16, 2017.

1.2.3. Deadline to submit proposals: Thursday, October 19, 2017 at 3:00 p.m.

1.2.4. Vendor selection date: 6:00 p.m., November 14, 2017 ISD Board of Education Meeting

2. Requested Equipment

2.1. *Description of Equipment*

2.1.1. Precision Measuring Tools.

2.2. *Delivery*

2.2.1. FOB (Free On Board) and to include installation, set-up of new equipment at the following address and time:



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2.2.2. By December 8, 2017 at 5:00 pm at William Chrisman HS: 1223 N. Noland Road, Independence MO 64050-1947, \$100 per day late fee assessed if after this day. Location is within the Independence School District.

2.3. Schedule

- 2.3.1. Vendor selection date: November 14, 2017
- 2.3.2. Contract date: November 14, 2017
- 2.3.3. Planned delivery date: By December 8, 2017

3. Disclosures and Notifications

3.1. Conflicts of interest

3.1.1. Proposal must state whether proposer has any professional, business, or familial relationship with any current member of the Board of Education of the District or with any administrator of the District.

3.2. Cooperative Procurement

3.2.1. Indicate whether, if the District accepted your proposal, you would provide the same products and services under the same prices and terms to any public school district or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Counsel (MARC) and/or located within the greater Kansas City metropolitan trade area.

_____ YES _____ NO SIGNATURE: _____

- 3.2.2. The prices, terms, and conditions of this RFP and any subsequent term agreement would control the terms of any subsequent agreement.
- 3.2.3. Organizations represented by MACPP or MARC have no obligation under the cooperative procurement agreement for to use the RFP, proposal, or agreement unless they are specifically named in the RFP as a joint respondent.
- 3.2.4. The ordering jurisdiction will issue purchase orders and be responsible for all receiving, inspection, payments and other agreement administration.
- 3.2.5. Each jurisdiction that is a party to the joint proposal may act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments, and handle disputes involving shipment to the jurisdiction.



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4. Contract terms

4.1. *Applicable law*

4.1.1. Missouri law will govern contracts entered into pursuant to this RFP.

4.2. *Proposed sale contract*

4.2.1. Proposals must include a copy of proposed contracts or sales agreements if available or disclose terms required by the proposer of this RFP.

4.2.2. The District must issue a properly authorized purchase order to complete the purchase.

4.2.3. The District will not be liable for additional costs over the quoted price, including taxes, shipping, insurance, penalties, termination payments, attorney fees, liquidated damages, or other fees and costs.

4.2.4. Indemnity for product liability: The seller shall be responsible for all personal injury (including death) or property damage as a result of the seller's negligence involving any equipment provided under the terms and conditions, requirements and specifications of the sales agreement. In addition, the contractor assumes the obligation to hold the District, including its Board and employees, harmless from every expense, liability, or payment arising out of such negligent act or defective product.

4.2.5. The seller shall replace any item received in damaged condition at no cost to the District. This includes all shipping costs for returning non-functional items to the contractor for replacement.

4.2.6. Payment terms: Pay off invoice, net 30 days after inspection/verification of installation and set-up of equipment on site

5. Interpretation, Questions, Withdrawal

5.1. *Interpretation*

5.1.1. The District will make no oral interpretations for proposers of meaning of the terms in this RFP.

5.1.2. Requests for interpretations to the meaning of this RFP must also be made in writing to Independence School District no later than October 16, 2017 and failure by the



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successful proposer to do so shall not relieve the proposer of the obligations to execute such services under a later interpretation by the school district.

- 5.1.3. All interpretations made to the proposers will be issued in addenda to the RFP and will be sent to all proposers.

5.2. Questions

- 5.2.1. Submit written questions via e-mail to the following person:

Aaron Smith
Career & Tech. Ed. Coordinator
aaron_smith@idschools.org
201 N. Forest Avenue
Independence, MO 64050
816-521-5299 extension 10051

5.3. Withdrawal

- 5.3.1. Any Contractor may withdraw his proposal prior to the scheduled closing time for receipt of proposals.
- 5.3.2. No proposal shall be withdrawn for thirty (30) days after the scheduled closing time for receipt of proposals.

6. Required Proposal Information

6.1. Description of product: See Appendix A for description/specs for equipment

6.2. Pricing

Please fill out the Bid Sheet

Substitutions of accessories and supplies must be approved in writing prior to bid submittal.

7. Proposal submission and opening

7.1. Submission

- 7.1.1. Submit complete proposals with all forms filled out, Appendix B in a sealed envelope marked "**Precision Measuring Tools PROPOSAL**" and deliver to the following address and person:



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aaron_smith@idschools.org
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7.2. Opening

- 7.2.1. The proposals will be opened and publicly read at the following location on the following date and time:

Date: October 19, 2017
Time: 3:00 p.m.
Location: Central Office
201 N. Forest Avenue
Independence, MO 64050.

8. Reservation of Rights

- 8.1. INDEPENDENCE SCHOOL DISTRICT RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL PROPOSALS AND WAIVE ANY INFORMALITY IN THE PROPOSAL OR REQUEST FOR PROPOSAL.**

9. Proposal Evaluation

9.1. Award

- 9.1.1. The contract will be awarded to the firm submitting the best responsible proposal complying with this RFP if the proposal is reasonable and in the best interest of the District to accept. The firm selected will be notified at the earliest practical date. The decision regarding acceptability of any firm's qualifications/proposal shall remain entirely with the District, at the District's sole discretion. The criteria for making this judgment will include but not limited to price, demonstrated capability and general responsiveness to the RFP.
- 9.1.2. The District notifies all proposers that minority business enterprises will be afforded full opportunity to submit proposals in response to this Request and will not be discriminated against on the grounds of race, color, or national origin in consideration of an award. Proposer agrees that should any person who performs work because of race, religion, color, sex, national origin, or ancestry.



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9.1.3. The District reserves the right to reject any or all proposals, to waive any informalities or technical defects in proposals, and unless otherwise specified by the District, to accept any item or groups of items in the proposal, as in the best interest of the District.

9.2. Acceptance Period

9.2.1. All proposal offers must be firm for 90 days.

10. Vendor List



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APPENDIX A

SPECIFICATIONS – Precision Measuring Tools

Subs/ No Subs	Quantity	Description	Mfr's #
*	2	Import - 24 Inch Long x 18 Inch Wide x 3 Inch Thick, Grade B, Black, Granite Inspection Surface Plate	
**	4	SPI Dial Height Gage Double Beam 0 - 12"	11-176-5
*	3	Interstate - 1 Hole, 6 Inch High x 4 Inch Wide x 5 Inch Deep, Right Angle Iron Semi-Steel, Machined, Parallel to within 0.003 Inch per 6 Inch, Square to within 0.004 Inch per 6 Inch	
*	2	Interstate - 4 Inch Wide x 4 Inch High x 4 Inch Deep, Cast Iron Machined Standard Angle Plate Single, Double Web, Flat	
*	2	Interstate - 4-1/2 Inch Wide x 3-1/2 Inch High x 3 Inch Deep, Cast Iron, Partially Machined Slotted Angle Plate	
**	15	Starrett 0-1" Micrometer	67997
**	15	Starrett 1-2" Micrometer	68005
**	8	Starrett 2-3" Micrometer	68013
**	5	Starrett 3-4" Micrometer	68019
**	2	Starrett 4-5" Micrometer	68025
**	2	Starrett 5-6" Micrometer	68031
**	3	Starrett 0-6 Depth Micrometer 2.5" Base	52119
**	1	Starrett 0-6 Depth Micrometer 6" Base	52248
**	1	SPI 0.2" to 1.2" Inside Micrometer	12-388-5



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**	1	SPI 1" to 2" Inside Micrometer	12-389-3
**	10	Flower Black Face Dial Caliper 6"	52-008-005
**	10	Starrett 12" General Utility Rule 414-1	414-1
**	10	Starrett 24" General Utility Rule 414-2	414-2
*	20	SPI - 6" Stainless Steel Pocket Rule, 1/64, 1/32 Inch Graduation, Silver, Flexible Stainless Steel Rule 1/2 Inch Wide, Brushed Finish	13-930-3
**	30	General Industrial Precision 12 In./300mm Flexible Steel Rule Item #1201	1201-ME
*	2	Import - 81 Piece, 0.05 to 4", Economy Grade, Steel Gage Block Set Rectangular, 0.00005" Tolerance	
**	2	Vermont Gage - 250 Piece, 0.251-0.5 Inch Diameter Plug and Pin Gage Set Minus 0.0002 Inch Tolerance, Class ZZ	101200500
**	2	Vermont Gage - 190 Piece, 0.061-0.25 Inch Diameter Plug and Pin Gage Set Minus 0.0002 Inch Tolerance, Class ZZ	101200400
*	2	SPI - 6 Inch Long x 1 Inch Wide x 0.0002 Inch Center to Center Accuracy, 0.0004 Inch Parallelism, 5 Inch Between Rolls, Sine Bar	13-186-2
*	1	SPI - 1 and 1-1/2" Max Capacity, 90° Angle, V-Block 1-1/2 and 2" Long x 1-1/4 and 1-1/2" Wide x 1-1/4 and 1-1/2" High	91-305-3
*	1	Import - 0.0003 Squareness Per Inch, Hardened Steel, 1-2-3 Block with 23 Hole Setup Block 0.0001 to 0.0007 Inch Overall Tolerance, 3/8 - 16 Inch Tapped Hole Size, 56-60 HRC Hardness, Sold As Matched Pair	
*	1	Import - Acme Screw Pitch Gage, 16 Leaf, 1 to 12 TPI Range, Screw Pitch Gage 29° Thread Angle	
*	1	SPI - Steel Acme Thread Screw Checker 10 Thread per Inch, 29° (Included Angle) Thread Angle	14-033-5
*	2	Import - 25 Piece, 1/64 to 1/2 Inch Radius, Steel Radius Gage Set Satin Chrome Coated	



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*	1	Import - 26 Piece, 0.037 to 0.635mm Feeler Gage Set 3" Long x 1/2" Wide, Tempered Steel	
*	5	Import - 6 Inch Leg, Spring Joint, Steel, Polished, Divider 6 Inch Max Measurement, 150mm Max Measurement, Flat Leg with Quick Nut Adjustment	
*	5	Import - 6 Inch Leg, Spring Joint, Steel, Polished, Outside Caliper 6 Inch Max Measurement, 150mm Max Measurement, Flat Leg with Quick Nut Adjustment	
*	5	Import - 6 Inch Leg, Spring Joint, Steel, Polished, Inside Caliper 6 Inch Max Measurement, 150mm Max Measurement, Flat Leg with Quick Nut Adjustment	
**	1	Starrett 4 Piece Combination Square Set	50042
**	1	SPI Machinist Square Set	79268041
*	3	Import - 6 Inch Long Blade, 180° Max Measurement, 1° Dial Graduation, Rectangular Head Protractor	
**	3	SPI Telescoping Gage Set 5/16" - 6"	14-125-9
**	3	SPI Small Hole Gage Set, Half Ball Style	30-425-3
**	15	SPI Horizontal Dial Test Indicator	14-836-1
**	4	SPI Vertical Dial Test Indicator	14-658-9
**	10	SPI Indicator Positioner and Holder	13-167-2
**	8	Fowler - Black Indicator and Base Kit A Holder, 0.001 Inch Graduation, Includes Mag Base, Premium Indicator	FOW99980C
**	8	Fowler - 1 Inch Range, 0-100 (Continuous), 0-50-0 (Balanced) Dial Reading, 0.001 Inch Graduation Dial Drop Indicator 2-1/4 Inch Dial, 1 mm Range per Revolution, Lug Back, Black Face, Revolution Counter, Standard Unit of Measure	52-520-109-0



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**	4	Starrett - 11 Piece, 0 to 0.03 Inch Measuring Range, 15/16 Inch Dial Diameter, 0 to 15 to 0 Dial Reading, White and Yellow Test Indicator Kit 5/32 Inch Contact Point Length, 0.035, 0.062, 0.12 Inch Ball Diameter, 0.0005 Inch Dial Graduation, Dial Test Indicator	52957
**	8	Mighty Mag Magnetic Indicator Base	400-1
*	1	Import - 1 to 30° Angle, 3 Inch Long, Steel, Angle Block Set	
**	1	Starrett - Starrett - 15 Inch Long, 0.0005 Graduation Sensitivity per 10 Inch, 2 Vials, Master Precision Level Cast Iron, 1-5/8 Inch Wide x 3 Inch High Model # 199Z	50719
**	4	Starrett - 798B-6/150 Electronic Caliper, Stainless Steel, SPC Output, 0.01mm (.0005") Resolution, and 0-150mm (0-6") Measuring Range	12521
**	4	Starrett - 798SCKB Smartcable USB Keyboard Output - 798B Caliper	69889

*Can substitute a different brand if the specs, size and cost is relatively the same as the item listed.

**Must be the exact item listed. No substitutions.



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APPENDIX B

BID PROPOSAL SUBMISSION FORM – ISD Precision Measuring Tools

Proposal of _____ (hereinafter called "Bidder"),
organized and existing under the laws of the State of _____, doing business as
a corporation, a partnership, an individual (circle one) to the Board of Education, School District of
Independence, Missouri (hereinafter called "Owner").

1. In compliance with your Advertisement for Bids, Bidder hereby proposes to perform all work for the INDEPENDENCE SCHOOL DISTRICT – ISD Precision Measuring Tools. In strict accordance with the Contract Documents, within the time set forth herein and at the prices stated below, bidder should propose on individual base bids for specific project locations as noted below. Owner will award contract per individual base bid.
2. By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to its own organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.
3. Bidder acknowledges receipt of the following ADDENDA:_____.
4. The undersigned, having familiarized itself with local conditions affecting the cost of the work at the place where the work is to be done and with all Bidding Documents, including the Instructions to Bidders, Plans and Specifications, General and Supplementary Conditions, the Standard Form of Agreement and the other Contract Documents, and having examined the location of the proposed work and considered the availability of labor and materials, hereby proposes and agrees to perform everything required to be performed, and to provide and furnish any and all labor, materials, supervision, necessary tools, equipment, and all utility and transportation service necessary to perform and complete in a workmanlike and timely manner all of the



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work required for the project, all in strict conformance with the Instructions to Bidders and other Contract Documents (including Addenda noted above, the receipt of which is hereby acknowledged), for the lump sums hereinafter specified.

Appendix B (Cont.)

RESPECTFULLY SUBMITTED:

Signature

Title

Name (Please type or write clearly)

Date

Company Name

Telephone Number Fax Number

Street

Email address

City, State, Zip Code

License number (if applicable)

By signing, he/she certifies that they are an authorized agent of said company and has the authority to legally enter into a binding Service Agreement.



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<i>BID SHEET</i>	
Project: Precision Measuring Tools	Date: October 19, 2017
Owner: INDEPENDENCE SCHOOL DISTRICT	201 N Forest Ave, Independence, MO 64050
Vendor Name:	
Equipment	Total Bid
Precision Measuring Tools	

*The above price includes equipment and supplies listed in Exhibit A and any other service agreements, replacement agreements and training agreements.

Company Name: _____

Printed Name: _____

Signature: _____

Date: _____